

**CITY OF ST. PAUL**Department of Safety
and Inspections8 Fourth St. E, Suite 200
Saint Paul, MN 55101-1024
Telephone 651-266-9090
Fax: 651-266-9124**CONTRACTOR
EXPRESS**Visit our Web Site
www.stpaul.gov/dsi**Contractor Information**

Business Name _____

Address _____

City _____ State _____ Zip _____

Phone # (_____) _____ - _____ State License # _____

Contractor's Signature _____

EXPRESS BUILDING PERMIT APPLICATION**Date:** _____Express work includes the following work types.
Please enter the **work type number** that is adjacent
to the work you are going to perform in the Work Type
column on the application.

1. Basement Drainage System
2. Chimney Repair

3. Gutters
4. Reroof (Shingle w/Tear Off)
5. Reroof (Shingle w/Overlay)
6. Re-roof (Flat w/Tear Off)
7. Re-roof (Flat w/Overlay)
8. Re-roof - Slate
9. Re-roof - Tile

10. Residing
11. Residing (w/Soffit-Fascia)
12. Roof Repair
13. Roof - Slate Repair
14. Roof - Tile Repair
15. Soffit/Fascia
16. Trim

17. Tuckpointing
18. Windows (Framed Insert or Pocket)
19. Windows (Sash Only)
20. Windows (Glass Block Basement)
21. Windows (Replacement)
22. Windows (Storm)

PROJECT ADDRESS				Indicate below for each, Commercial or Residential If Residential, enter the number of dwelling units.	Owner (Include address if different from project)	Work Type #	Est. Value	Basic Fee	State Surcharge	Sub Total
Str.#	Street	Str.Type	Dir							
	_____ Office Use Only Permit # :									
	_____ Office Use Only Permit # :									
	_____ Office Use Only Permit # :									
	_____ Office Use Only Permit # :									

☐ American Express ☐ Discover ☐ MasterCard ☐ VisaCard Expiration
Month / Year**Grand Total**

\$

Enter Account Number _____ - _____ - _____ - _____**Signature of Card Holder :** _____

**If you are paying for your permit by *American Express, Discover, MasterCard* or *Visa*,
you may fax your application.**

The credit card information section must be filled in and signed.

Our FAX number is 651-266-9124.

If paying by check, please mail the application and the check to us. Make checks payable to: City of St Paul

General Sheet Metal

If installing new metal or replacing existing metal on a residential structure greater than 4 (four) residential units and/or commercial structures, a General Sheet Metal permit is required. Please do not indicate sheet metal work on the Contractors Express application. For General Sheet Metal applications call 651-266-9090 and ask for a Permit/License clerk.

Building Field Inspectors are in the office for inspection requests between 7:30 - 9:00 AM, Monday -Friday.

Phone number is 651-266-9002.

Permit Fee Information can be obtained by calling 651-266-9090, Mon. - Fri., 7:30 - 4:30 PM.